



SOROPTIMIST  
Best for Women®

**Ruby Lee Minar  
Soroptimist  
Memorial Fund, Inc.**

## **\$5000 LOAN APPLICATION**

### **Instructions:**

1. Answer each of the questions completely and accurately. Attach an additional sheet if needed.
2. Secure all signatures required.
3. Attach the following:
  - a. Copy of valid Driver's License
  - b. Transcript of all undergraduate and graduate work
  - c. Credit report
  - d. Letter of Recommendation from each of the following:
    - Dean of College where undergraduate work has been done;
    - Member of Faculty of last educational institution attended;
    - Two people who have known you for at least three years.
4. Present completed application with attachments to:

Nancy Los, President  
Ruby Lee Minar Soroptimist Memorial Fund, Inc.  
3606 Brush Hill Rd  
Nashville, TN 37216  
Or  
[RLM@soroptimistsr.org](mailto:RLM@soroptimistsr.org)

5. If your application is approved, you will be asked to sign a Promissory Note. If applicant is married, spouse will be required to co-sign Promissory Note.

If the RLM Board determines a co-signer(s) is needed, the Board will request a Credit Report on co-signer(s). Your co-signer(s) will be asked to co-sign your Promissory Note as well as a Letter of Commitment.

6. The RLM Board (the governing body of the Ruby Lee Minar Soroptimist Memorial Fund, Inc.) will request that a transcript of your grades be mailed to the Board at the end of each term. Failure to do so will signify non-compliance to Loan Agreement and collection proceedings will commence immediately.
7. Members and relatives of the Ruby Lee Minar Soroptimist Memorial Fund, Inc. Board or the Southern Region Board are not qualified for this loan.

**RLM Loan Application**

**A. APPLICANT PERSONAL RECORD:**

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Residence Address (if different): \_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

**B. CO-SIGNER PERSONAL RECORD (If Required):**

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Residence Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

**C. SCHOLASTIC RECORD:**

List educational institutions you have attended, starting with current and working back to Senior High School, giving the following information:

Name of Institution: \_\_\_\_\_

City and State: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_ Degree: \_\_\_\_\_

Classification at present time (Example: Student, Senior, Degree Attained):  
\_\_\_\_\_

Name of Institution: \_\_\_\_\_

City and State: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_ Degree: \_\_\_\_\_

Classification at present time (Example: Student, Senior, Degree Attained):  
\_\_\_\_\_

**RLM Loan Application**

**D. WORK EXPERIENCE**

List employment experience, starting with most recent and working backward, giving the following information:

Name and Address of Employer: \_\_\_\_\_

Position Last Held: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Position Last Held: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

**E. EXTRACURRICULAR ACTIVITIES**

List all school related activities plus any honors, honor societies, prizes or other special recognition you have received. Additionally, if you have been active in any civic or social clubs or organizations, please list these, including any offices you have held, etc.

**F. STATEMENT OF APPLICANT:**

I hereby affirm that I have been a resident of the State of \_\_\_\_\_ for at least one year and that I am a citizen of the United States of America. I desire to pursue training, which will qualify me for \_\_\_\_\_

I plan to attend (college, university, or technical school) \_\_\_\_\_

and have/have not been accepted. My major field is \_\_\_\_\_

It will require \_\_\_\_\_ years to complete my work. I will need this loan by \_\_\_\_\_ (date) to begin or continue

this program of work.

I agree this loan shall be used for tuition, books, and equipment. I need this loan because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## RLM Loan Application

If awarded this education loan, I will execute before a notary a promissory note (and any renewals). The RLM Board may require this note to be co-signed by my parents (or the survivor, if both are not living); if neither parent is living, then by my legal guardian; if married, my spouse will be required to co-sign. The promissory note will be payable to the Ruby Lee Minar Soroptimist Memorial Fund, Inc. for the total amount of the loan plus the cost of life insurance premiums (to secure the repayment of the loan in the event of my early death) paid during the term of the loan.

I understand that I will be required to begin making installment payments to repay the loan beginning **12 months after graduation**, with repayment in full by the end of five years. If I fail to pay the total amount within five years, I will be allowed an additional two years to repay the loan but I will be charged with interest at the existing prime rate, plus 2%.

If payments are not made regularly during the repayment period, the governing body of the Ruby Lee Minar Soroptimist Memorial Fund, Inc. may demand payment in full, with interest, from me and/or my co-signers, together with any reasonable amounts expended in order to collect the amount due.

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Signature of Applicant

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Signature of Co-signer (If required)

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Date

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Date